## CONTENTS

### MODULE 1: REGULATIONS
- Glossary vi
- Acronyms ix
- Introduction 1
- Understanding the Municipal PPP Regulations 4

### MODULE 2: CODE OF GOOD PRACTICE FOR BEE IN PUBLIC-PRIVATE PARTNERSHIP
- Preamble 1
- Part 1: Introduction 2
- Part 2: How to apply BEE policy in a PPP 7
- Part 3: How to apply BEE policy in the feasibility study and in an RFP 28
- Part 4: Applying BEE policy during negotiations, agreement and contract management phases 31

### MODULE 3: PROJECT INCEPTION
- Stage 1: First steps 1
- Stage 2: Procuring an adviser 12
- Stage 3: Receiving and evaluating bids 27
- Stage 4: Finalise and sign the contract 37
- Introduction to the project development facility 38
- Template: Council resolution 39
MODULE 4: FEASIBILITY STUDY

Introduction .................................................. 1
Public participation .......................................... 3
Stage 1: The needs analysis .................................. 6
Stage 2: The technical solution option analysis ....... 11
Stage 3: Service delivery options analysis .............. 16
Stage 4: Delivery mechanism summary and interim  recommendations ..................................... 22
Stage 5: Due diligence ........................................ 24
Stage 6: Value assessment ................................... 27
Stage 7: Procurement plan ................................... 58
Stage 8: Prepare and submit the feasibility study  report to the council ..................................... 59
Stage 9: Revisiting the feasibility study ................. 63
Annexure: Contents of the feasibility study report .... 65

MODULE 5: PPP PROCUREMENT

Introduction .................................................. 1
Stage 1: The RFQ ............................................. 18
Stage 2: The RFP ............................................. 27
Stage 3: Choose the preferred bidder ..................... 47
Stage 4: Negotiations ....................................... 66
Stage 5: TVR III/Section 33 of the MFMA .............. 70
Stage 6: Close-out report and case study ............... 77
Unsolicited bids .............................................. 78
Annexure 1: The payment mechanism ................... 81
Annexure 2: Code of conduct for bid evaluation panel members ............................................. 93
Annexure 3: Template declaration of interest ........... 101
Annexure 4: Suggested contents of the assessment  report ..................................................... 105
Annexure 5: Template for PPP close-out report and  case study ............................................ 109